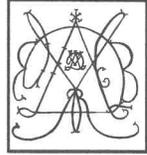


ANTHONY J. ALARIO 1941-1989
ROBERT C. ALARIO, CPA, MBA, CSEP
NANCY F. WASHINGTON, CPA, MST
MARK J. GORDON, CPA



Robert C. Alario

Certified Public Accountants, PC

75 North Main Street, Leominster, MA 01453

67 Millbrook Street, Suite 501, Worcester, MA 01606

www.robentalario.com

TELEPHONE
978-534-1999
508-755-7575

FAX
978-534-0499

To: Tax Return Client

This 2021 Client Organizer is designed to assist you in gathering your tax information. **In order to minimize the chance of incorrect reporting, and receipt of an IRS notice, we encourage you to create an online account with the IRS at www.IRS.gov, especially if you received economic impact payments or advance child tax credit payments in 2021.**

Also available on our website and upon request for daycare providers, rental property owners and business owners is a summary sheet to organize all of your income and expenses.

Tax Preparation Scheduling Options

We no longer offer preparation appointments. Please provide your tax information anytime via drop off, mail or secure email. **Meetings with Bob or Mark to review your final return will be available.**

Tax Season Hours begin **January 31, 2022**

TAX SEASON HOURS:

Please visit our website for hours for each location -- www.robentalario.com

Federal Tax Highlights

- **Please bring IRS Letter 6419 pertaining to the advance child tax credit payments.**
- The maximum IRA contribution allowed for 2021 is \$6,000 (\$7,000 if age 50 or older). The maximum for 2022 will be the same.
- The annual elective deferral limit for 2021 for 401(k) or 403(b) plans is \$19,500 (\$26,000 if age 50 or older). This limit for 2022 will be \$20,500 (\$27,000 if age 50 or older).
- The deferral limit for 2021 for SIMPLE plans is \$13,500 (\$16,500 if age 50 or older). This limit for 2022 will be \$14,000 (\$17,000 if age 50 or older).
- The standard business mileage rate for 2021 is 56 cents per mile. The standard rate for 2022 is 58.5 cents per mile.
- You can typically exclude up to \$250,000 (\$500,000 if married and filing joint) of the gain on the sale of a principal residence.
- Form 1099-B (Proceeds from Broker Transactions) will begin to include cost basis information on most transactions and are not required to be mailed to taxpayers until mid-February.
- Unemployment income is taxable. You will receive a form from the state that paid out the unemployment.

My staff and I look forward to serving you. We wish you a peaceful, healthy and prosperous New Year.

Very Truly Yours,

Robert C. Alario, CPA, MBA, CSEP

I (We) have submitted this information for the sole purpose of preparing my (our) tax return. Each item can be substantiated by receipts, cancelled checks, or other documents. This information is true, correct, and complete to the best of my (our) knowledge. If applicable, both Taxpayer and Spouse must sign.

Taxpayer Signature

Date

Spouse Signature

Date

Taxpayer Name: _____ **Spouse Name:** _____
Best Phone Number to be Reached at: _____

Personal Information: Yes No
 Did your address change during 2021? ___ ___
 Did your marital status change during 2021? ___ ___

Dependents:
 Were there any changes in dependents from the prior year? ___ ___
 If new dependents please provide the information below.

Name: _____ **SS#:** _____ **Date of Birth:** _____
Name: _____ **SS#:** _____ **Date of Birth:** _____

Did any dependent have earned income greater than \$12,950? ___ ___
 Did any dependent have unearned income greater than \$1,100? ___ ___
 Did you pay for child or dependent care while you worked, looked for work or while you were a full time student? ___ ___
 If yes, please provide the information below.

Name of Provider	Address	ID# of Provider	Amount Paid

Estimated Taxes Paid:

FEDERAL			STATE		
Date Paid	Amount Paid	Check #	Date Paid	Amount Paid	Check #

Income:

Submit all applicable informational tax forms, if any, to support items of income. Yes No

Salaries and Wages - Submit forms W-2 ___ ___
 Interest Income - Submit forms 1099-INT ___ ___
 Dividend Income - Submit forms 1099-DIV ___ ___
 State Income Tax Refund - Submit forms 1099-G ___ ___
 Gains/Losses from Stock or Property Sales - Submit form 1099-B or 1099-S ___ ___
 Retirement Plan Distributions - Submit forms 1099-R ___ ___
 Unemployment Compensation - Submit forms 1099-G ___ ___
 Social Security Benefits - Submit forms SSA-1099 ___ ___
 Gambling Winnings - Submit forms W-2G ___ ___
 Miscellaneous Income - Submit forms 1099-NEC or 1099-MISC ___ ___
 Rental Income and Expenses - Submit summary for each property ___ ___
 Self-Employment Income & Related Expenses - Submit summary for each business ___ ___
 Partnership, S-Corporation, Estate & Trust Income - Submit K-1 for each entity ___ ___
Ignore this request if we prepare the entity's tax return
 Did you have any debts canceled, forgiven or refinanced? - Submit form 1099-C ___ ___
 Did you receive any alimony, under a divorce or separation agreement executed before 2019? **Amount:** _____ ___ ___

Adjustments:

Have you or do you plan to make any IRA contributions for 2021? **Yes** ___ **No** ___

If yes, please provide amount and type. **Traditional** _____ **Roth** _____

Contribution deadline is April 15, 2022.

Were you required to make alimony payments, under a divorce or separation agreement executed before 2019?? **Yes** ___ **No** ___

If yes, please provide the information below if not on last year's return.

Amount paid: _____ **Recipient's social security number:** _____

Student Loan Interest - Submit 1098-E **Yes** ___ **No** ___

Were you self-employed and paid health insurance premiums? **Yes** ___ **No** ___

Amount: _____

Itemized Deductions:

Medical Expenses - Enter the amounts you paid and were not reimbursed for the following (include amounts for dependents you claim on your return)

Doctors, dentists, nurses, hospitals, prescription medicines: _____

Insurance premiums for medical and dental care (including those paid to the Health Insurance Marketplace, but not paid through S125 plan): _____

Auto mileage _____

Travel, lodging, parking, tolls: _____

Misc. (ie - hearing aids, dentures, eyeglasses, contact lenses) _____

Long Term Care Insurance Premiums: **Taxpayer** _____ **Spouse** _____

Taxes

Real Estate Taxes _____

Excise Tax _____

Interest Expense

Home mortgage/equity interest and points - Submit Form 1098 _____

Home mortgage interest not reported on Form 1098 _____

Did you refinance a mortgage or take a home equity loan during the year? **Yes** ___ **No** ___

Investment interest (not investment fees) _____

Are you making any loan payments on a boat or recreational vehicle that has basic living accommodations such as a sleeping space, a toilet, and cooking facilities? **Yes** ___ **No** ___

Charitable Contributions

Donations by cash, check and credit card _____

Property Donations (Please attach list if over \$500) _____

Volunteer work - number of miles driven for which you have written record _____

Education Expenses:

Please submit the following information for each individual that had higher education expenses during the year, along with Form 1098-T.

Student(s) _____

Fr. ___ Soph. ___ Jr. ___ Sr. ___ Grad. ___

Full-Time or Part-Time _____

Tuition, Fees & Required Expenses Paid _____

Amount contributed to Section 529 plan _____

	Yes	No
Miscellaneous Questions		
Did you receive an identity protection PIN from the IRS?	___	___
Did you or your spouse receive the 3rd round of economic impact payment?	___	___
<i>If yes, please provide amount. _____</i>		
Did you purchase health insurance through the Marketplace / Exchange?	___	___
If yes, please provide Form 1095A.		
Did you receive any distributions from your health savings account (HSA)?	___	___
Did you make any contribution to your health savings account (HSA)?	___	___
Did you retire or change jobs in 2021?	___	___
If you are older than 72 have you taken your annual Req. Min. Distribution?	___	___
If you are a retired public safety officer did your pension plan make a direct payment to your insurance company for health, accident or long term care insurance?	___	___
<i>If yes, please provide amount. _____</i>		
Do any bank or investment accounts reported in your name belong to a dependent or other individual?	___	___
Did you acquire, receive, sell, send, exchange or dispose any financial interest in virtual currency, including Bitcoin?	___	___
Did you have any foreign bank accounts or foreign assets?	___	___
Did you or your spouse have financial accounts maintained by a foreign institution that totaled more than \$50,000 on the last day of the year or more than \$75,000 at any time during the year (\$100,000 and \$150,000, respectively, if married filing a joint return)?	___	___
Did you sell your personal residence in 2021?	___	___
Did you engage in any put or call transactions or close any short sales or any other transaction not 1099-B reported?	___	___
Do you own any securities or hold any debts that became worthless during the year?	___	___
<i>If yes, provide details.</i>		
Did you acquire or sell a business in 2021?	___	___
Did you pay a babysitter, housekeeper, driver, yard worker, health aide or other \$2,300 or more to work for you?	___	___
Were you notified by the IRS or other taxing authority of any changes in prior year returns? (Bring notices)	___	___
Did you have expenditures for renewable energy source items such as solar, wind or geothermal to heat, cool or provide hot water for your primary residence?	___	___
Did you incur casualty or theft losses during the year, related to a federally declared disaster?	___	___
<i>Provide detail including insurance reimbursement.</i>		
If you do NOT want to authorize Robert C. Alario, CPA PC to discuss the processing of you returns with the IRS and DOR check here. _____		
If receiving a refund would you like to request direct deposit?	___	___
If you have a balance due would you like electronic withdrawal?	___	___
If yes, please provide the following: Bank Name: _____		
Checking or Savings Routing #: _____ Account #: _____		
Owner of bank account: Taxpayer ___ Spouse ___ Joint ___		
Do you have a will?	___	___
Would you be interested in estate planning?	___	___
Would you be interested in financial planning?	___	___
Would you be interested in retirement planning?	___	___
Any question left unanswered we will assume the response is NO.		